

## Competition Officials Contract

Dear \_\_\_\_\_:

On behalf of the \_\_\_\_\_ Competition Committee, we invite you to serve as our \_\_\_\_\_, in the following divisions:

\_\_\_\_\_  
\_\_\_\_\_

This contract confirms that (official's name) \_\_\_\_\_ has agreed to judge/officiate at the \_\_\_\_\_ competition, located at \_\_\_\_\_ and the dates are \_\_\_\_\_.

### Compensation:

We agree to compensate you at the rate of : \$ \_\_\_\_\_ per \_\_ hour day for your services. Overtime will be approved by official prior to scheduling and if approved will be compensated as follows: \_\_\_\_\_

Your accommodations and meals will be provided as follows:

Accommodations: \_\_\_\_\_(long distance telephone calls, room service etc are excluded)

Meals (includes meals while travelling) at a rate not to exceed \$ \_\_\_\_\_ per day.

Misc. expenses: \_\_\_\_\_

Travel: to be provided via airline at economy/seat sale rates, or if driving, reimbursement for mileage at the rate of \$ \_\_\_\_\_/KM. Airfare to be booked by competition committee \_\_\_\_ or official \_\_\_\_\_. Reimbursement provided for travel expenses to and from the airport, shuttle & airport parking.

Transportation will provided from the airport to the motel and to the event location and return by the competition. Yes or no

**Total compensation will be paid to the official at the conclusion of the event.**

### Cancellation:

Should this event be cancelled for any reason after this contract has been signed by both parties, \_\_\_\_\_(club or competition name) agrees to pay the official as follows:

If contract cancelled by the competition two months prior to the event , the official shall receive no compensation other then expenses occurred, including airline tickets, if purchased.

If the official must cancel at any time, the official shall forfeit all compensation for the event and shall reimburse the competition for any airline expenses incurred.

This agreement may not be transferred, assigned or reassigned by either party without written consent of the other party.

Signatures affixed to this document indicate agreement to these terms by both parties.

We hope you will be able to accept this invitation and look forward to your receiving confirmation of acceptance. Please sign and return the enclosed copy of this letter to the undersigned.

Sincerely:

\_\_\_\_\_  
Date: \_\_\_\_\_

Signature of official:

\_\_\_\_\_  
Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Return contract to:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Other: Phone number on the grounds of the event \_\_\_\_\_  
Motel & phone number: \_\_\_\_\_

To be filled out by the official:

Smoker ? \_\_\_\_  
Particular diet requirements? \_\_\_\_\_  
Preferred beverages & snacks: \_\_\_\_\_