

## **Procedure for the Nomination and Designation of Affiliate Directors to the HCBC board of Directors**

Affiliates may submit an application for Affiliate membership throughout the year, however in order for an Affiliate to have a Director position on the HCBC Board of Directors (an Affiliate designate) such completed application must be received by HCBC prior to January 31.

A Designate must be an individual member that has been elected democratically by the members or the Board of Directors of the Affiliate to be the designate to the HCBC Board of Directors on the annual application form.

BC Gaming requires that eligible organizations have board members who are democratically chosen by its voting membership. Minutes recording the election of the designate must be attached to the Affiliate Application. (see Affiliate Membership Policy)

The designate (board member) to the HCBC board is an annual appointment. HCBC must be notified in writing by an officer of the organization if there is to be a change of designate during the membership year.

The designate, must hold current Horse Council BC individual Adult membership.

The designate named to the HCBC Board of Directors is accountable to Horse Council BC and members or supporters of their affiliate in the province.

The designate to the HCBC board sits for the benefit of Horse Council BC and brings the benefit of their knowledge to the HCBC board of directors.

The designate will work on tasks included in the Affiliate Directors Roles and Responsibilities (Job Description) included in the HCBC Board of Directors Policy and Procedures manual.