




# BC EQUESTRIAN TRAILS FUND

## 2022 Grant Application Form


FOR HCBC USE ONLY –

Date Received:

Click on the  symbol for additional information on how to complete this form.  
Incomplete applications will not be accepted.

Project Title: 

### APPLICANT DESCRIPTION

**Applicant** (Name & contact information of HCBC member club or affiliate – must be an authorized legal representative) 

Organization:


Club officer name & position:

Mailing Address:

Telephone Number:

Fax Number:

Email Address:

**Project Contact Person** (Only if other than the Applicant contact) 

Name:

Title:

Mailing Address:

Telephone Number:

Fax Number:

Email Address:

Name of Club President: 

Signature:

Name of Club Treasurer: 

Signature:

Note: This application may be considered for other funding sources at the discretion of the Horse Council BC application review committee.

**Background Information** ?

**PROJECT DESCRIPTION**

**Project Timing** ?

**Objectives** ?

**Context/ Background** ?

**Project Activities** ?

Human Resources ?

Mapping Information ?

Results ?

Performance Reporting ?

Signage & Communications ?

Please submit your completed application form before **April 15, 2022** to

Recreation Coordinator, Horse Council BC  
27336 Fraser Highway, Aldergrove, B.C. V4W 3N5  
Fax: 604-856-4302 Email: [recreation@hcbc.ca](mailto:recreation@hcbc.ca)

Funding made available by Horse Council BC and BC Equestrian Trails supporters

## BC EQUESTRIAN TRAILS FUND

### 2022 Grant Application Checklist

#### PRE-APPLICATION

- ☐ Is your club eligible to apply?
- ☐ Does your project meet the Eligible Projects Criteria?
- ☐ Will the funds be used toward Eligible Project Costs?

#### *Have you included the following with your application:*

- ☐ a completed and signed application form.
- ☐ a budget including proof that your club has already secured 20% of the total cash expenditures in dollars.
- ☐ detailed plans including:
  - ☐ a written description of the project plans.
  - ☐ location maps showing the nearest communities.
  - ☐ maps of the site showing where and what work will be done.
- ☐ written permission from the land manager
- ☐ evidence of community support for the project.
- ☐ details showing commitment to displaying signage acknowledging HCBC at the project site.

- ☐ *Have you submitted your application on or before April 15, 2022?*

#### DURING THE PROJECT

- ☐ *Have you submitted an interim report and budget with pictures to HCBC at some point during the construction of your project?*

#### AFTER THE PROJECT

#### *Have you sent in the following within two (2) months of the project's completion date:*

- ☐ a report with details on project progress, challenges, and successes.
- ☐ a final budget with receipts.
- ☐ unused funds returned.
- ☐ a completed photo release form and photos of the finished project.
- ☐ a completed Online Trail Guide form and accurate maps of the project area trail system.