

Summer Student Contract Writer (Remote) - Part Time, Contract, Temporary

Job Summary

Horse Council BC is looking for a Summer Student Contract Writer to show off their skills and help tell the stories of our organization and its members. The ideal candidate will have proficient writing and story telling skills and be able to work unsupervised in a timely manner. We are looking for a candidate who is enrolled or recently graduated from (within the past year) a program in Journalism, English, Communications or similar area of study, with ties to the equestrian industry and passion for horses.

As a Contract Writer at Horse Council BC, you'll get to show off your excellent writing skills on a variety of key projects. More specifically, you'll get to:

- Develop ideas for and write engaging content that aligns with our brand strategy, and addresses the needs and interests of our multiple stakeholders
- Collaborate with team members to develop content that promotes internal and external user engagement
- Research and interview key stakeholders and subject-matter experts
- Create your own hours and work on a piece by piece basis

Responsibilities and Duties

- Reporting to the Advisor, Marketing and Communications and Executive Director, work to produce high-quality original content
- Working hours would be adjusted based on the writers' writing quality and efficiency
- Complete 15-20 member profiles (roughly 500 words) and 10-15 club and organization features (roughly 1000-1500 words)

Qualifications and Skills

- Excellent writing and editing skills in English
- Ability to meet deadlines
- Experience doing research using multiple sources
- Willing to communicate with the supervisor and colleagues to fulfill the writing requirements
- Original writing or paraphrasing with provided reference is required

Job Types: Part-Time, Contract, Temporary

Compensation: \$100/member profile and \$250/club feature. The number of profiles and club features will be discussed and agreed upon prior to you beginning the contract work.

Other Requirements: Applicants must have access to reliable internet and telephone services capable of facilitating interviews and a computer with Microsoft Word and the ability to send and receive email.

To Apply: Please send a resume, two writing samples, and cover letter outlining how your skills, knowledge and interest would make you an excellent candidate for the role. Applications can be emailed directly to communication@hcbc.ca. Posting closes May 13th 2022.

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