


## 2024 EC WESTERN COMPETITION COACH EVALUATION CHECKLIST

**QUESTIONS?  
CONTACT COACHING@HCBC.CA**

**ALL APPLICATIONS MUST BE SENT TO  
COACHING@HCBC.CA  
OR 27336 FRASER HWY, ALDERGROVE, BC V4W 3N5**

✓	<b>DOCUMENTS TO SEND WITH APPLICATION</b>	✓	<b>PROOF OF EC REGISTERED COACH STATUS</b>
	HCBC Membership		Standard First Aid - 16 hour in person or blended course
	Equestrian Canada Bronze Sport License (minimum)		EPIC Search
	Western Rider 4 plus Intermediate Rider Basic Training		Vulnerable Sectors (if born before 1986)
	Group Mounted Lesson Plan on the Rail (from discipline list of topics)		Proof of Insurance (2,000,000.00 CGL) Proof of Insurance (100,000.00 Professional Liability)
	Lesson Plan on a maneuver (from list of topics)		2 Reference Letters
	Emergency Action Plan		Signed Screening Form
	Signed Medical Form (in person evals only)		EC Fostering Healthy Equestrian Relationships
	Payment		EC Concussion Training
			
✓	<b>EC/NCCP TRAINING</b>	✓	<b>APPLICATION</b>
	Make Ethical Decisions Online Evaluation (mandatory)		Parental Consent if under 19
	EC/NCCP Long Term Equestrian Development		Medical Form (for in person evaluations)
	EC/NCCP Analyzing Equestrian Performance		
	EC/NCCP Plan a Practice		<b>VIDEO EVALUATION</b>
	EC/NCCP Design an Equestrian Sport Program		Waiver for demo students
	EC/NCCP Manage an Equestrian Sport Program		Video Declaration form
	<b>ADDITIONAL RECOMENDED TRAINING</b>		Link to YouTube video (once lesson plans are marked)
	Register for Coaches Handbook and Resource Guide		
	EC Lunging Foundations Training Course		
	Mentor with an EC Certified Coach		
	Western Region Cohort		