


2025 EC WESTERN COMPETITION COACH EVALUATION CHECKLIST

**QUESTIONS?
CONTACT COACHING@HCBC.CA**

**ALL APPLICATIONS MUST BE SENT TO
COACHING@HCBC.CA
OR 27336 FRASER HWY, ALDERGROVE, BC V4W 3N5**

✓	DOCUMENTS TO SEND WITH APPLICATION
	HCBC Membership
	Equestrian Canada Bronze Sport License (minimum)
	Western Rider 4 plus Intermediate Rider Basic Training
	Group Mounted Lesson Plan on the Rail (from discipline list of topics)
	Lesson Plan on a maneuver (from list of topics)
	Emergency Action Plan
	Signed Medical Form (in person evals only)
	Payment
✓	EC/NCCP TRAINING
	Make Ethical Decisions Online Evaluation (mandatory)
	EC/NCCP Long Term Equestrian Development
	EC/NCCP Analyzing Equestrian Performance
	EC/NCCP Plan a Practice
	EC/NCCP Design an Equestrian Sport Program
	EC/NCCP Manage an Equestrian Sport Program
	ADDITIONAL RECOMENDED TRAINING
	EC Lunging Foundations Training Course
	Mentor with an EC Certified Coach
	Western Region Cohort

✓	PROOF OF EC REGISTERED COACH STATUS
	Standard First Aid - 16 hour in person or blended course
	EPIC Search
	Vulnerable Sectors (if born before 1986)
	Proof of Insurance (2,000,000.00 CGL) Proof of Insurance (100,000.00 Professional Liability)OPTIONAL
	2 Reference Letters
	Signed Screening Form
	EC Fostering Healthy Equestrian Relationships
	EC Concussion Training
	
✓	APPLICATION
	Parental Consent if under 19
	Medical Form (for in person evaluations)
	VIDEO EVALUATION
	Waiver for demo students
	Video Declaration form
	Link to YouTube video (once lesson plans are marked)
	