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**Annual General Meeting  
December 03, 2022 2:00 P.M.  
Hybrid – In-person, Westin Wall Centre Richmond and Via Zoom Meeting**

**Present via Zoom:** Phil Wright                      Jocelyn Adams Plasman                      Sharon Pickthorne  
                         Rose Schroeder                      Liz Saunders                      Lynn Wallden  
                         Alane Lublow                      Egil Hansen                      Teg Harper  
                         Kelly Kennedy

**Present in person:** Tracy Carver                      Joan Chess-Woollacott                      Yvonne Darcel  
                         Carolyn Dobbs                      Carolyn Farris                      Lisa Mander  
                         Terre O'Brennan                      Karen Ritchey                      Karen Swantje  
                         Myrna Thompson                      Rachel Vowles Roberson                      Lynda Eckstein  
                         Craig Cherrett

**Guests:** Catherine Davidson                      Derek Cristo                      Rick Eckstein

**Call to order:** 2:00 P.M.

1.a. **Welcome:** Karen Swantje

                         Welcome to everyone, in person and online, and thank you for attending

1.b. **Roll Call/Announcement of Quorum:** Quorum achieved.

1.c. **Acceptance of agenda:**

**Motion:** Move that we accept the agenda as presented

Moved: Terre O'Brennan                      Seconded: Carolyn Farris                      Carried

1.d. Approval of the General Meeting Minutes of November 06, 2021

**Motion:** Moved that we approve the minutes of the November 06, 2021 general meeting

Moved: Tracy Carver                      Seconded: Terre O'Brennan                      Carried

1.e. **Approval of Special General Meeting Minutes of August 29, 2022**

**Motion:** Moved that we approve the minutes of the August 29, 2022 Special General Meeting

Moved: Myrna Thompson                      Seconded: Terre O'Brennan                      Carried

2. **Treasurer's Report:** Sharon Pickthorne

2.a. Sharon introduced Derek Cristo of d'Abadie Moody, our 2021 auditor. Derek went through the audited statements and declared it a clean audit.

Questions: Why did the expenditures on Page 2 for the Board expenses go from \$1840.00 in 2020 to \$22,000.00 in 2021? Craig answered that the expenses for McLaughlin and Associates is included there.

Staff expenses are \$700,000.00. How many staff are there and what does that cover? Craig answered that there are nine staff currently and the expenses are wages, taxes, EI, CPP, Benefits, RRSP etc.

Myrna asked about the changes to region grants. Karen explained that she was off topic.

Tracy asked about the directors listed on page 10. Craig answered that these are directors who have been paid to perform other services for HCBC.

**Motion:** Move that the 2021 Audited Financial Statements be accepted.

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Moved: Sharon Pickthorne                      Seconded: Carolyn Farris                      Carried  
Sharon thanked Derek for attending. Derek responded that it was a pleasure and that the books were clean and well organized.

**2.b. Appointment of Auditor:**

**Motion:** Move that d'Abadie Moody be appointed auditor for 2023

Moved: Sharone Pickthorne                      Seconded: Yvonne Darcel                      Carried

**3. Election of Directors:**

**3.a. Lynda Atkinson**

**Motion:** Move that Lynda Atkinson be elected to the Board of Directors

Moved: Yvonne Darcel                      Seconded: Terre O'Brennan                      Carried

**3.b. Joan Chess-Woollacott**

**Motion:** Move that Joan Chess-Woollacott be elected to the Board of Directors

Moved: Yvonne Darcel                      Seconded: Carolyn Farris                      Carried

It is noted that Joan Chess-Woollacott abstained

**3.c. Tina Knott**

Ester Peterson stated that at the BC Carriage Driving meeting Tina said she would not be standing for the HCBC board representative and that Denis Huber would be the designate. Craig explained that there was no longer board representatives from the affiliates and that Tina was standing as an HCBC member

**Motion:** Moved that Tina Knott be elected to the Board of Directors

Moved: Yvonne Darcel                      Seconded: Myrna Thompson                      Carried

**3.d. Sandra Kolberg**

**Motion:** Move that Sandra Kolberg be elected to the Board of Directors

Moved: Yvonne Darcel                      Seconded: Lisa Mander                      Carried

**4. Questions from members**

4.a. Myrna asked what will grants look like? Craig answered that staff are putting together a proposal which will go to the board.

4.b. Liz asked for the names of the directors and the terms as of 2023-01-01. Craig answered that he will be posting the 24 names with it reducing to 12 in 2023

4.c. As there were no further questions Karen welcomed the new members of the board and thanked the existing board for doing outstanding work.

**5. Date and time of next meeting**

November 04, 2023 (TBC)

**6. Adjournment**

**Motion:** Move to adjourn at 2:35

Moved: Liz Saunders