



## **Infrastructure & Equipment Grant Application**

The Infrastructure and Equipment Grants provided by HCBC (Horse Council BC) are designed to support clubs, branches, and affiliates in purchasing equipment or completing projects that foster growth and development in the equestrian community by improving equipment and facilities, fostering inclusivity and accessibility.

The grant is intended to help clubs get their projects started, and they should look for other funding opportunities to complete the project.

Projects must be open to all qualified participants in the area (not just club members) and should align with the goals of HCBC for sport development.

The grant is open to all types of projects INCLUDING equipment purchases AND facility upgrades. The grant will cover up to 75% of the purchase or project cost to a maximum of \$5,000.00.

THE CLUB MUST COVER 25% OF THE PROJECT COSTS.

## **Application Details**

Applications will be accepted between January 15<sup>th</sup> and April 30<sup>th</sup> and again if funding is available June 30<sup>th</sup> of each calendar year.

All applications approved for funding are required to provide a written report describing how the funds were used within 30 days of the purchase/project completion. Funds will only be sent once the report and receipts have been received. The amount funded will be calculated using the final receipts and report.

### **Criteria:**

- Club or Affiliate applicants must be current HCBC members;
- Applicant must be a member in good standing for one (1) previous year;
- Clubs must require that their members have HCBC individual memberships;
- Grants are intended only for those projects unable to operate on a cost recovery basis;
- Preference will be given to Clubs that have not received funding in the past

### **Recognition:**

You agree to recognize Horse Council BC as follows:

- Include the HCBC logo on your website, newsletter, program, and signage.  
Contact [communication@hcbc.ca](mailto:communication@hcbc.ca) for current logo and usage guidelines.
- Tag Horse Council BC on Facebook (@HorseCouncil), Instagram (@horsecouncilbc), and any other social media that your organization uses.
- Prepare a media release/report, including photos, for use in HCBC print/electronic publications. This should include a testimonial from the organization or individuals benefiting from the investment.
- Include an article, including photos, about the grant in your print/electronic newsletter.
- Provide a verbal acknowledgement of HCBC at your event.



**Core Grant Application Form**

**All emailed forms must be sent as PDFs. JPEGs will not be accepted.**

**Application Date:**

**Section A**

Club/Affiliate Name:

Contact Name:

Contact's HCBC #:

Contact Email:

Phone #:

Mailing Address:

Postal Code:

Street:

City:

How will this funding contribute to the overall equine industry?

Has this group been a member of HCBC for more than one year? Yes  No

Are all of your members HCBC members? Yes  No

Will your group be receiving Gaming funds this year? Yes  No

<b>Project Details</b>
Project Title:
Estimated Completion Date:
Location:
Facility Owner:
Project Description:

## Project Budget

Estimated Completion Date:

Revenue:	\$	*Revenue - Other sources of revenue to help cover expenses, e.g. Fundraising, Sponsorship, Donations, other Grants etc.
	\$	
	\$	
	\$	
	\$	
	\$	
<b>Total Revenue:</b>	<b>\$</b>	
Expenses:	\$	*Expenses – Such as labour costs, building materials and delivery costs.  *Please attach additional information such as estimates and land use agreements to this form.
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
<b>Total Expenses:</b>	<b>\$</b>	
<b>Revenue minus Expenses</b>	<b>\$</b>	
<b>Amount Requested from HCBC</b>	<b>\$</b>	

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*Authorized Signature*

*Printed Name/Title*