

2025 EC ENGLISH COMP COACH SPECIALIST EVALUATION CHECKLIST

QUESTIONS?



CONTACT COACHING@HCBC.CA

ALL APPLICATIONS MUST BE SENT TO

COACHING@HCBC.CA

OR 27336 FRASER HWY, ALDERGROVE, BC V4W 3N5

| ✓ | DOCUMENTS TO SEND WITH APPLICATION |
|---|---|
| | HCBC Membership |
| | Equestrian Canada Bronze Sport License (minimum) Plus proof of status |
| | Proof of eligibility requirements, program portfolio and Yearly Training plan |
| | Lesson plan 1 Teach a topic that the horse and rider already knows but needs to improve |
| | Lesson plan 2 Teach a lesson to introduce a specific skill |
| | Emergency Action Plan |
| | Signed Medical Form (in person evals only) |
| | Payment |
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| ✓ | EC/NCCP TRAINING (|
| | Make Ethical Decisions Online Evaluation (mandatory) |
| | EC/NCCP Long Term Equestrian Development |
| | EC/NCCP Analyzing Equestrian Performance |
| | EC/NCCP Plan a Practice |
| | EC/NCCP Design an Equestrian Sport Program |
| | EC/NCCP Manage an Equestrian Sport Program |
| | ADDITIONAL RECOMENDED TRAINING |
| | EC Lunging Foundations Training Course |
| | Mentor with an EC Certified Coach |
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| ✓ | PROOF OF EC REGISTERED OR LICENSED COACH STATUS |
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| | Standard First Aid - 16 hour in person or blended course |
| | EPIC Search |
| | Vulnerable Sectors (if born before 1986) |
| | Proof of Insurance (2,000,000.00 CGL) Proof of Insurance (100,000.00 Professional Liability)OPTIONAL |
| | 2 Reference Letters |
| | Signed Screening Form |
| | EC Fostering Healthy Equestrian Relationships |
| | EC Concussion Training |
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| ✓ | APPLICATION |
| | Must be a minimum 21 years of age |
| | Medical Form (for in person evaluations) |
| | Must be submitted 30 days prior to evaluation date |
| | VIDEO EVALUATION |
| | Waiver for demo students |
| | Video Declaration form |
| | Link to YouTube video (once lesson plans are marked) |
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| |  HORSE COUNCIL BRITISH COLUMBIA |