



HORSE COUNCIL
BRITISH COLUMBIA

BC EQUESTRIAN TRAILS FUND

Grant Application Form

FOR HCBC USE ONLY –

Date Received:

Click on the  symbol for additional information on how to complete this form.
Incomplete applications will not be accepted.

Project Title: 

APPLICANT DESCRIPTION

Applicant (Name & contact information of HCBC member club or affiliate – must be an authorized legal representative) 	
Organization:	
Club officer name & position:	
Mailing Address:	
Telephone Number:	
Fax Number:	
Email Address:	

Project Contact Person (Only if other than the Applicant contact) 	
Name:	
Title:	
Mailing Address:	
Telephone Number:	
Fax Number:	
Email Address:	

Name of Club President: 	Signature:
Name of Club Treasurer: 	Signature:

Note: This application may be considered for other funding sources at the discretion of the Horse Council BC application review committee.

Background Information 

PROJECT DESCRIPTION

Project Timing 

Objectives 

Context/ Background 

Project Activities 

Human Resources 

Mapping Information 

Results 

Performance Reporting 

Signage & Communications 

Please submit your completed application form before **April 30** to

Recreation Coordinator, Horse Council BC
27336 Fraser Highway, Aldergrove, B.C. V4W 3N5
Fax: 604-856-4302 Email: recreation@hcbc.ca



Name of applicant:				
Name of project:				
Contribution Sources (Where the Funds Will Come From)	Sources			
	Confirmed Y/N	Cash \$	In-Kind \$	Total \$
2025 BC Equestrian Trails Fund request:				
Estimated # of Volunteers doing General Labour x # of hours @ \$20/hour:				
Estimated # of Volunteers doing Skilled Labour x # of hours @ \$25/hour:				
Minimum Project Costs:	Total			

For all requests applicants must already have secured a minimum

20% of the total cash expenditures *in dollars*. *

Minimum amount your project needs to have secured to meet the eligibility criteria for funding:

Expenditure Areas (Where Funds Will Be Spent)	Expenditures		
	Cash \$	In-Kind \$	Total \$
<i>Total sources must equal total expenditures</i>	* Total		



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Grant Application Checklist

PRE-APPLICATION

- Is your club eligible to apply?
- Does your project meet the Eligible Projects Criteria?
- Will the funds be used toward Eligible Project Costs?

Have you included the following with your application:

- a completed and signed application form.
- a budget including proof that your club has already secured 20% of the total cash expenditures in dollars.
- detailed plans including:
 - a written description of the project plans.
 - location maps showing the nearest communities.
 - maps of the site showing where and what work will be done.
- written permission from the land manager
- evidence of community support for the project.
- details showing commitment to displaying signage acknowledging HCBC at the project site.

DURING THE PROJECT

- Have you submitted an interim report and budget with pictures to HCBC at some point during the construction of your project?*

AFTER THE PROJECT

Have you sent in the following within two (2) months of the project's completion date:

- a report with details on project progress, challenges, and successes.
- a final budget with receipts.
- unused funds returned.
- a completed photo release form and photos of the finished project.
- a completed Online Trail Guide form and accurate maps of the project area trail system.