



**Education Grant Final Report**

**All emailed forms must be sent as PDFs to [finance@hcbc.ca](mailto:finance@hcbc.ca)**

Final Report Date

**Payment Details**

Club/Affiliate Name:

*(Legal Name for Payment)*

Mailing Address:

City:

Prov:

Postal Code:

**Final Event Details**

Event Name:

Number of Participants:

Please tell us about the success of your event. If more space is needed please use a separate sheet. If you have photos from the event, please include them with your e-mail.

Pictures submitted could be used on our social media & publications. Photo release and permission must be obtained



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<b>Event Actuals</b>		
<b>Revenue:</b>		
Registrations		\$
Cost Per Person	Number of Participants	
Donations or Sponsorships (Excluding HCBC)		\$
Club Funds		\$
<b>Total Revenue:</b>		\$
<b>Expenses:</b>		
Facility		\$
Educator		\$
Supplies		\$
Other		\$
Other		\$
Other		\$
<b>Total Expenses:</b>		\$
<b>Profit/Loss</b>		\$

*Please Return All completed documents to [finance@hcbc.ca](mailto:finance@hcbc.ca)*

**\*\* Please ensure you have attached the registration sheet and all receipts. \*\***

**Office Use Only**

Amount Sent: \_\_\_\_\_

Account: \_\_\_\_\_

Authorized: \_\_\_\_\_

Approved by: \_\_\_\_\_

Horse Council BC  
27336 Fraser Hwy Aldergrove BC, V4W 3N5